Visitation at our facility will begin on the date permitted by the NYS Department of Health. The NYS Department of Health most recent guidelines require that visitation begin only after the facility has reported 28 days of no new confirmed staff or resident COVID-19 cases.

**Please be advised: This visitation plan is subject to change, suspension or cancellation at any time by the NYS Department of Health or Orchard Heights, Inc.  Failure of a visitor or resident to comply with visitation requirements or the directives of the facility staff may result in termination of the visit and suspension of future visits.**

Below are the guidelines for visiting the community. These will be revisited periodically, as we continue to gain guidance from the New York State Department of Health.

**Visit Guidelines**

* No visitors under the age of 18 permitted.
* We have 10 visits per day.
* Visits will be limited to 30 minutes. This will give us adequate time to disinfect between visitors.
* One resident can have 2 visitors.
* We will have appointment times from 10AM to 4PM from (Monday to Sunday) and 1 time slot of 6pm from (Monday to Friday).
* Appointment must be made through Sign-Up Genius or by calling the front desk at 716-662-0651.
	+ Please be aware of the weather conditions for the time of your visit, if it is raining, storming or if the visitor(s) does not feel well, please call to reschedule your visit.
	+ Sign up Genius is the preferred method of appointments.
* [https://www.signupgenius.com](https://www.signupgenius.com/go/10C0D4DACAD2EA4FCC16-family10)
* Search by creator NBrunn@orchardheights.com
	+ Same day appointments can be made if times are available.
	+ Appointments must be made between 9AM and 4PM.
* At this time, only one visitor per resident will be permitted.
* Each visitor will be required to complete a health and exposure screening upon arrival and have his/her temperature taken by facility staff. (Please find attached a sample screening form you can expect to fill out upon arrival)
* Facial coverings must be worn by visitors and residents in a manner approved by the facility throughout the entire visit.
* During the entire length of the visit the resident will have to be at minimum 6 feet away from the visitors (there cannot be any physical contact).
* Resident must be outside of their first 14 days of living at Orchard Heights.
* No pets/animals are permitted at this time.
* Tangible items may not be exchanged during visitation. (We will still permit you to send tangible items to your loved ones as we have been, by delivering to the facility).

**Steps upon arrival**

* When you arrive at Orchard Heights please proceed to our main lobby with your mask on to be screened.
* Screening will include a questionnaire, non-touch forehead temperature check, and hand sanitation.
* Once screening is completed, our receptionist will grant you access to the visiting area.

At the conclusion of the ***30-minute visit*** facility staff will escort the resident back into the building.

Unfortunately, we cannot allow visitors into restrooms within the facility. The goal is to allow residents to visit loved ones, but the safety of each resident remains our primary concern. In some cases, it may still be the best choice to continue with virtual visits as it may be confusing for residents as to why you must stay so far apart ***and*** wear masks. Please reach out to our Administrator or Nursing staff if you’d like to discuss the best option for your loved on in this regard.

To schedule a virtual visit with your loved one please contact our Recreation Director Lee Watson at lwatson@orchardheights.com or call 716- 662-0651

If you have any questions prior to your visit, please feel free to reach out for clarification. Thank you for your patience during this time. I’m looking forward to the day we will be able to eliminate restrictions.

Sincerely,

Colleen Roy

Administrator